

Christ Episcopal Church, King and Queen Parish
Vestry Meeting
Wednesday May 10, 2023

Present: Fr. Peter Ackerman, Keith Owens, Brandon Frawley, Brenda Monshower, Bob Donaldson, Sara Frawley, Lynne Redmond, Barbara Drumgoole, Susan Tyner, George Kennett, Paul Nelson and Karen Owens.

Not Present: Julie Burch

1. Call to Order: Fr. Peter called the meeting to order at 6:30 p.m. with a prayer, and a quorum was present.
2. Vestry Minutes: The minutes from the April 12, 2023 vestry meeting were accepted.
3. Rector's report: The mutual ministry review was tentatively scheduled for Wed. Nov. 1st at 6:30 pm. The \$800+ food pantry gift was presented to Phyllis Greer from the Church of the Ascension Food Pantry at our 10:00 service on May 7th. Fr. Peter will be on vacation two Sundays in July and Fr. Dan Darko will join us as celebrant both of those Sundays. Fr. Peter has been making pastoral visits. This summer we will be printing less and will have bulletins simply listing pages in the Prayer Book and the Hymnal, with an insert containing the readings and psalm.
4. Junior Warden's report: Brandon presented his report. Dean's Painting is estimating \$800 for the painting of the hall. Church sign: The B&G committee has made a recommendation that we purchase a smaller, simple sign until the final one is in place. Then the smaller sign will be moved to the other side of the church on Hurry Rd. when the final sign is installed. The rectory chimney: Donnie Morgan inspected it and he can repair the damper and perform some grout work. After that, fires in the fireplace should be ok. They received two quotes from Wash. Art & Glass to replace the protective coverings on the stained glass and a second quote to repair the wood around all (11 stained glass and 7 clear) windows. It would cost \$48,500 for the stained windows and \$33,600 for the clear windows. B&G recommends that we do all of that work, and it doesn't have to be at one time. They looked into getting a grant from the MD Historical Society. In order to accept a grant from the MD Historical Society, the church would have to accept a historical easement on the property, which the vestry chose to not consider after a brief discussion.
The B&G committee has a renewal notice from TN Bowes for \$3,630 for one year for bi-annual inspection of all heating and cooling systems. It includes a 25% discount on parts and no fees for diagnostics. A motion to pay Dean's Painting \$800 for painting the large hall meeting room passed. A motion to purchase a simple temporary church sign for \$648 passed. A motion to renew the TN Bowes commercial maintenance plan passed.
5. Treasurer's report: Bob reported that the \$20K from the stolen checks was returned by PNC, provisionally. He presented the Statement of Activities, Statement of Financial Position, Summary of Restricted Net Assets, and Statement of Cash Flows. In the

reports, fundraising has been broken out by event in the expense category. Our revenues break even with the budget, if you take out the \$20k. On the expense side, building maintenance is currently at \$5,300 and \$2,000 was budgeted. There is another \$20k that we still need to get back from the tax error by Morgan Stanley. Bob filed for that refund in February and it was processed, but we have not received a check yet. \$19k was gained in the stock market last month.

6. New Business:
 - a. Vestry – the monthly vestry meeting will move to the second Tuesday of the month starting in September.
 - b. Open vestry slot – A motion passed to leave John Deatrick’s vestry slot open. His term would end in January 2024.
 - c. Job description – Minor changes were made to the document.
7. Previous items for updates:
 - a. Annual calendar – We will have an ice cream event after church on Sunday, August 20th at the hall.
 - b. User contracts: There was a discussion on the hall rental agreement for church members, and revisions to hours and prices.
 - c. Realm – More people need to opt in to have the whole church see their information, for the directory to be useful. The opting in can be chosen for all by the administrator, and we can make an announcement about this so that parishioners are not alarmed by the automatic message that Realm will send out.
8. Grace and Gratitude: The gathered shared a round of Grace and Gratitude.
9. The meeting adjourned with The Lord’s Prayer at 8:20 pm.

Respectfully submitted by Karen Owens, Registrar