

**Christ Episcopal Church, King and Queen Parish**  
**Vestry Meeting**  
**Tuesday November 14, 2023**

Present: Fr. Peter Ackerman, Bob Donaldson, Lynne Redmond, Susan Tyner, Paul Nelson, Barbara Drumgoole, Karen Owens, Mike Oliver and David Simmons.

Not present: Keith Owens, Brandon Frawley, Sara Frawley, Julie Burch, George Kennett, and Brenda Monshower

1. Call to Order: Fr. Peter called the meeting to order at 6:28 p.m. with a prayer, and a quorum was not present.
2. Vestry Minutes: The minutes from the October 17, 2023 vestry meeting will be reviewed in December.
3. Tending the Soil update: David Simmons reported that the team is in the third part of six for the first year, and in each one they are learning something new. The current phase focuses on who we are, the essence of the congregation. We will have a congregational story-telling event, scheduled for the first Sunday in January during a Eucharistic service, to highlight the origin of our church and how the value of our church lives on today. The second of four learning labs for the team will be this Saturday at All Souls Church in Washington, DC.
4. Rector's report: Fr. Peter presented his report. The Story-telling Eucharist will be held on January 7th at both services. He is now on staff at MedStar St. Mary's hospital as a volunteer chaplain. He has asked to roll over one unused vacation week from last year. He has been appointed a Co-Dean of our Region. He will be offering a Blue Christmas service on December 16<sup>th</sup> at 3pm. Fr. Peter is thinking of doing an instant children's pageant, with puppets, at the 5pm Christmas Eve service to tell the Christmas story.
5. Treasurer's report: We came out \$40 ahead after the cancellation of the dinner in November, thanks to Greg Penk's generous donation. Bob Donaldson presented the Statement of Activities, Statement of Cash Flows, Summary of Restricted Net Assets and the Statement of Financial Position. We are under budget on fuel and propane because most of the cost comes at the end of the calendar year in the winter months. The costs of cleaning, pest control, and trash pickup have all been going up; maybe we can compete some of these expenses going forward. The draft budget has 12 months of historical data in the new system, Nov. to Nov., and Bob has adjusted one-time items that shouldn't recur every year. We spent \$10k on unbudgeted expenses, so it is likely other expenses will come up over the next year. The diocese has recommended cost of living increases for church staff. We will discuss and vote on the budget at the next meeting. At the next Finance Committee meeting they will talk about an audit or review. The Diocesan asking was \$10,500 and it was suggested that we increase it to \$11,000. We owe the diocese a response.

6. Vestry members completing their terms this year are Lynne Redmond, Paul Nelson, and John Deatruck. Fr. Peter has had one volunteer to serve on the vestry, and will brainstorm with Lynne and Paul on other candidates. Fr. Peter will send out rector goals to talk about at our next meeting, and will conduct a vote via email re: his vacation time. Upcoming church events are the Thanksgiving potluck dinner on Sunday 11/19, the Patuxent Voices concert on 12/9, and the Blue Christmas service on 12/16.
7. The next vestry meeting will be Tuesday, December 12th.
8. The gathered shared a round of Grace and Gratitude.
9. The meeting adjourned with The Lord's Prayer at 7:28 pm.

Respectfully submitted by Karen Owens, Registrar

11/16/2023 Addition to minutes

The following motion was made via email and was voted upon with 7 "yes" votes. Fr. Peter made the motion, Barbara seconded with the first "yes" and other votes received were Paul Nelson, Julie Burch, Susan Tyner, Brenda Monshower, George Kennett, and Keith Owens. Motion: Allow the rector to roll over his one unused vacation week from 2023 into 2024. If approved, this means that the rector will have 5 vacation weeks and 2 Continuing Education weeks (including Sundays) in 2024.