

**Christ Episcopal Church  
King and Queen Parish  
Vestry Meeting  
Wednesday November 11, 2020  
6:30 p.m., Virtual Zoom Meeting**

**Present:** Father Chris Jubinski, Rector; Greg Penk, Senior Warden; Keith Owens, Junior Warden; Brad Reeves, Treasurer; John Harhai (2020); Robert Opperman (2021); Bob Donaldson (2022); Laura Rocheleau (2022); Lynn Burton (2023); Dottie McCubbin (2023);

**Not Present:** Julie Burch, Registrar; Monty Wright (2022); Dave Hudson (2023)

**Call to Order**

The meeting was called to order by Father Chris at 6:33 p.m

**I. Prayer**

The meeting opened with a prayer.

**II. Vestry Member Check In**

Vestry members had time to check in with each other.

**III. Minutes from October 14, 2020**

Motion was made to approve October 14, 2020 minutes, as presented. The motion carried.

**IV. COVID-19 Update – Fr. Chris**

Father Chris clarified the State's and Diocesan's guidance for gatherings. With the current attendance at Sunday's services, there should be no impact immediately. Father Chris will notify the congregation if there are changes

**V. Stewardship 2021 – Fr. Chris**

- a. Letters have been sent to all of the congregation. Some of been returned.
- b. Vestry members and Officers are urged to send their messages on stewardship for the Newsletter.

**VI. Church Painting Project**

- a. The painting project is 50% complete. Phase two begins next week. The work sealing the plaster cracks was more extensive than anticipated, and some of the materials that the painter ordered haven't come in yet, thus delaying the progress somewhat. The new paint is bright and looks beautiful.
- b. If it is possible to get into the church, with vestibule stacked high with the church pews, cushions, etc., Father Chris will take pictures to post and share with the congregation.

**VII. Finance Report – Brad Reeves, Treasurer**

- a. After discussion regarding the loss of revenues and depleting balances, the finance reports were presented and the motion to approve was carried.
- b. Discussion followed regarding the sale of in \$10,000 stocks from the General Fund to replace funds that originated in the "Church and Cemetery" endowment. Stocks have been sold to cover expenses due to the loss of income for Parish Hall Rentals and Fundraising Events. Motion was made and carried.
- c. A motion was made to apply for a Payroll Protection Program (PPP) loan to cover our payroll. If the application is approved, this would allow for funds in preparation for the future, with COVID-19 quite possibly continuing in 2021. The motion carried. Brad and the Parish Administrator will begin preparation for processing the required documentation.

**VIII. Wardens' Reports:**

- a. Sr. Warden, Greg Penk has been engaged with the regular duties and current special projects.
- b. Jr. Warden, Keith Owens reported the Building and Grounds Committee met last week and discussed handicap access, handicap lift, work needed on the brick walkway, and

repair/replacement of the vestment closet door at the church. There is the possibility of getting some donated materials for part of the work.

**VIII. Rector's Report – Fr. Chris**

- a. Services are continuing with Noonday Prayer, two services on Sunday, and Thursday evening Compline. Friday Family Night has not been formulated at this time. However, EDOW is providing excellent materials for family time.
- b. The Tuesday Book Study on the Book of Job has concluded and a new study is planned to begin for the Advent Season.
- c. The Twelve Step Groups are pleased to be able to continue use the lower level of the Parish Hall on Tuesdays and Wednesdays. They are extremely vigilant and sanitize the areas after the meetings.
- d. There was discussion about cutting back on weekly calls to parishioners. It was agreed that this is extremely important to shut-ins but that cutting back would be acceptable. Father Chris again urged the Vestry members to send a report of the parishioners contacted.
- e. Pastoral concerns for Parish Members and their families.

**IX. Announcements: None**

**X. New Business**

- a. The Annual Meeting will tentatively be held on January 24th, 2021, and will possibly be a virtual meeting. More information will be sent later.
- b. Replacements for outgoing Vestry Members should be posted a month in advance of the Annual Meeting, December 24th, 2020. Outgoing Vestry members (Greg Penk, Robert Oppermann and John Harhai) have been requested to nominate their replacements.

**XI. Closing Prayers**

Father Chris led the members in a Prayer, "Thank you to all who served this Country!" in celebration of Veterans' Day followed by the Lord's Prayer.

**XII. Adjournments**

The meeting was adjourned at 7:25 p.m

Upcoming Vestry Meetings: December 9, 2020 and January 13, 2021